



## School Behaviour Policy

### EXTRACT FROM SCHOOL BROCHURE

"Our Mission Statement is grounded in the belief we hold as a staff that our school must be a Christian Community, where the Catholic faith is not only taught but lived, this being reflected not only in the way we, the teachers, treat the children, but also how the children behave towards one another.

The guiding principles by which our school is run are the Gospel values which underlie the relationships which exist within the school, where each person is valued and is seen as a reflection of Christ's love for each and everyone of us."

### Objectives

- To encourage politeness and good manners at all times.
- To develop self-discipline and responsibility.
- To promote respect for everyone at all times.
- To encourage respect and consideration for each other's and school property.
- To create an environment within the school that encourages courtesy and good behaviour.
- To positively encourage and praise good behaviour while actively discouraging unacceptable behaviour.

**What is disruptive behaviour?** (A full list of the types of behavior and stage is in the Appendices)

- Talking in class or stopping another child from working (Low Level Disruption)
- Disobedience or insolence towards any adult in the school.
- Shouting, running or any disorderly movement around the school or in classrooms.
- Damaging, defacing or stealing of an others or school property.
- Any threat or physical violence towards any other individual in the school.
- Name calling or swearing of any kind (particularly any connected with racist remarks).

Anti-Bullying (see separate policy)

### Preventative Strategies

**Pre-empt the situation.**

- Careful planning which ensure equal opportunities
- Appropriate teaching methods
- Suitable teaching materials



- Prompt start to lessons
- Outline clear rules and instructions explaining where appropriate
- Where possible do not say what the rule is, but show the pupil how he/she should behave
- Change the setting - sometimes rearranging a classroom can prevent disruptive behaviour

## Reward good behaviour through:

- Praise
- Public recognition
- Visit to Head Teacher or other teachers
- Bring good behaviour to other children's notice
- Bring good work to other children's notice
- Assemblies
- Recognising achievement on all levels
- Concentrate on rewarding positive behaviour rather than stressing the negative

## Strategies for dealing with disruptive behavior

- Always assess the situation in terms of the child's individual needs, but at all times ensure that your authority is established with the child. Then deploy a strategy that is appropriate to the child's needs and situation.
- Establish what acceptable behaviour is.
- Provide different activities at the child's level of work.
- Look at ways of grouping or integrating the child within the classroom.
- Do not undermine your authority by sending for or sending a child to the Head Teacher, unless a serious matter has occurred (see procedure)
- Children may be sent to other classes for short periods of time.
- Children should not be made to stand outside the classroom unsupervised.
- If a child is disruptive sit the child near you in class, in assemblies, on visits, etc.
- If a child is disruptive deprive the child of playtime etc (see sanctions). Make sure a suitable activity is set and take responsibility for that supervision yourself.

## Sanctions

1. Reprimand.
2. Deprivation of privileges:-
  - loss of playtimes - ball games
  - loss of pleasurable activities e.g. an outing
  - loss of extra-curricular activity

Children should be encouraged to make restitution for damaged or stolen goods.



## Rewards

- Team points
- Praise
- Recognition of achievement
- Monitorial tasks - the child to be given responsible jobs to do in the classroom/school class outings/end of term treat

## Procedures

Any misdemeanour or disruptive behaviour must be dealt with in the first instance by the class teacher who will select the required action:

- counsel the child
- choose suitable strategy/sanction/reward – this may require the incident being recorded in the **Class Behaviour Book**.

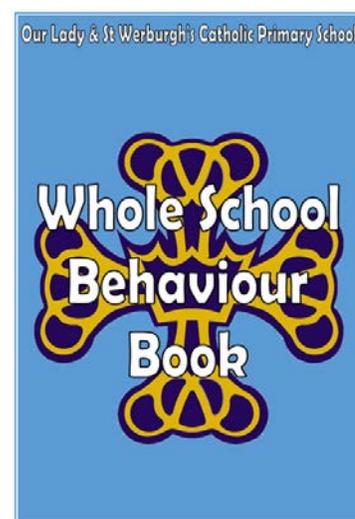
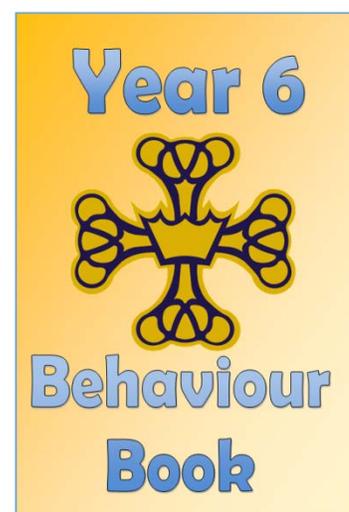
If serious or persistent disruptive behaviour occurs the member of staff should consult/discuss the matter with Head of EY, Head of KS1 or Head of KS2

- agree an appropriate action and record it
- make a note of the child's reaction
- if persistent disruptive behaviour continues make a note of it in your diary

Children should only be sent to the Headteacher for serious or persistent disruptive behavior, where the incident will be recorded in the **Whole School Behaviour Book**.

If there is no improvement in behaviour or a child's parents need to be informed discuss/consult with Mr Grove (Head Teacher). The parents will be informed and a consultation take place if this measure is not successful then the Education Welfare Officer should be involve through the referral procedure

Further deterioration in behaviour will be brought to the Chair of Governors and Governors before formal procedures such as exclusion, suspension or expulsion are embarked on. Suspension leading to expulsion becomes a legal issue and needs to be well documented.





## School Rules

The school's morning session begins at 8.55 am and children should be in the school grounds five minutes before this. It is also stressed that the school is not legally responsible for children who are in the school grounds before 8.45 am.

Before the morning session there are to be no ball games or games which involve children running around.

Children must go straight home after school unless they are staying for an organised school activity or attending the Wise Owls Club. Children who have not been collected by 3.25 pm should report to the office.

Children and pedestrians should only enter or leave the school premises by the small gate on the bottom playground.

At the beginning of the morning session and at the end of playtimes children are expected to walk in an orderly fashion from their playground, line up in classes and enter school in a responsible way.

### Playtime and out of bounds areas:

- During playtimes children must only play on their designated playground and the school gates should be closed.
  - Key Stage 2 - on the top playground
  - Early Years and Key Stage 1 – On the infant playground
- Children should not play on the grass, except in the summer when the playing field (only when directed) may be used during lunch time play.
- The roadway from the top gate to the kitchen is not part of the playground. In the interests of safety children and parents are not to use the pathway behind the school kitchen.
- The fire escape steps outside Class 3, 4, 5 and 6 are not to be played on. These should be free of obstructions at all times.
- Children must not leave the school premises on their own for any reason during school hours. (If a ball goes over a fence the teacher or dinner lady on duty should be informed).
- There should be no climbing of fences, trees or any other objects.



# Our Lady & St Werburgh's Catholic Primary School



- Children must not talk to any adults or children over the fence (even if they are known to them).
- Any stranger should be reported to the teacher/lunchtime supervisor on duty or to the office.
- Ball games are permitted, but only in areas designated by current practice.
- Rough games which may lead to injury are not allowed.
- Children are expected to show consideration for others and a respect for personal and school property.
- Children are encouraged to take interest in and responsibility for the appearance of the school and its environment. Litter must not be dropped in the school playgrounds or buildings, but in the bins provided.
- In the interest of safety children should help to ensure that their locker areas and classrooms are kept tidy.
- In the interests of safety children must walk quietly inside the school buildings. They should enter and leave in an orderly fashion.
- Correct school uniform must be worn (as indicated in the school handbook).
- In the interests of safety no jewellery is to be worn.
- Nail varnish and make up are not permitted.
- Any hair ornaments should be kept simple and be in school colours (blue/yellow).
- Food and sweets should not be eaten inside the school buildings. The chewing of gum is not permitted.
- Racial harassment (whether physical, verbal or psychological will not be tolerated



STAGE 1	
<ul style="list-style-type: none"> <li>• Talking when on the carpet.</li> <li>• Talking during table time (independent working time).</li> <li>• Un-necessary movement on the carpet.</li> <li>• Shouting out.</li> <li>• Not doing enough work.</li> <li>• Leaving my place at inappropriate times.</li> <li>• Shouting or using loud voices when eating my dinner.</li> <li>• Calling each other names.</li> <li>• Dropping litter.</li> <li>• Not playing safely.</li> <li>• Not walking to and from the dinner hall sensibly.</li> </ul>	<ul style="list-style-type: none"> <li>• The adult will remind with a look and give a reminder about how to behave.</li> <li>• Name placed on board (to be removed before the end of the day)</li> <li>• Loss of playtime activities (Ball Games)</li> </ul> <p><b>Warn that a repeat of this behaviour will lead to STAGE 2</b></p>
STAGE 2	
<ul style="list-style-type: none"> <li>• Any repeat of Stage 1 behaviour.</li> <li>• Misuse of property.</li> <li>• Lying to get others into trouble.</li> </ul>	<ul style="list-style-type: none"> <li>• The adult will ask me to move to another part of the classroom or</li> <li>• hall/playground.</li> <li>• I will be asked to apologise.</li> <li>• I will be moved to a different part of the playground for 'Time out'.</li> <li>• I will miss the 'next' play time</li> <li>• My name will be put on the board. I will discuss my behaviour and complete a task which refers to my behaviour.</li> </ul>
STAGE 3	
<ul style="list-style-type: none"> <li>• A further repeat of Stage 1 or 2 behaviour.</li> <li>• Being intentionally rude to others.</li> <li>• Choosing not to do my work.</li> <li>• Choosing to ignore an instruction from an adult.</li> <li>• Breaking something on purpose.</li> <li>• Swearing.</li> </ul>	<ul style="list-style-type: none"> <li>• The adult will ask me to leave the classroom to work in another room</li> <li>• My parents will be informed with by a dated note or in my Home School diary (KS2).</li> <li>• I may have to take work home to finish.</li> <li>• I will miss Golden Play and the incident will be recorded in the Behaviour Book.</li> <li>• I will be sent to the Head of Keystage</li> </ul>



<b>STAGE 4</b>	
<ul style="list-style-type: none"> <li>• A repeat of Stage 3 behaviour.</li> <li>• Stealing.</li> <li>• Fighting.</li> <li>• Vandalism.</li> <li>• Threatening others.</li> </ul>	<ul style="list-style-type: none"> <li>• I will be sent to the Head Teacher</li> <li>• My name will be put in the Whole School Behaviour Book and miss Golden Play.</li> <li>• I will write a letter of apology.</li> <li>• My parents will be contacted.</li> </ul>
<b>STAGE 5</b>	
<ul style="list-style-type: none"> <li>• A repeat of Stage 4 behaviour.</li> <li>• A deliberate assault on another person.</li> <li>• Deliberate discriminative language (e.g. racist)</li> <li>• Bullying.</li> </ul>	<ul style="list-style-type: none"> <li>• My parents will be told immediately and I may be asked to stay at home for at least 1 day.</li> <li>• When I return to school I will have a meeting with the Head Teacher to agree on future behaviour and start afresh.</li> <li>• My behaviour will be formally Recorded by the Head Teacher and kept on school records.</li> </ul>