

Addenda 3



CHRIST THE KING CATHOLIC
COLLEGIATE

A Multi Academy Company

St Teresa's Catholic Primary School

Behaviour Document



St. Teresa's Catholic Primary School
'With Christ, we grow in faith and understanding.'
Behaviour Document

Introduction

This document was formulated in response to parental feedback and staff discussions to promote positive behaviour. Teaching and support staff, student council, governors and parent forum all contributed to the formation of this document. The document was reviewed in the Autumn term of 2015.

Rationale

The establishment of a calm and orderly learning environment in school and in the classroom is key to effective learning and teaching in our school. Effective learning and teaching are dependent on positive relationships through inter-actions between staff and pupils, and between pupils themselves. Our Policy at St. Teresa's is based on an overwhelming positive approach towards managing behaviour. A major part of our policy is based on the emphasis on Incentives, Be Values, Golden Time and when required the use of agreed sanctions. Circle Time and the use of SEAL are used as a starting point for all of these.

At St. Teresa's we aim to:

- Provide a well disciplined Christian environment with rules which are meaningful and relevant.
- Encourage staff to work and pupils to learn, play and co-operate in an atmosphere of mutual respect and courtesy.
- Enable the children and staff to have a high level of personal self esteem.
- Encourage the children to be aware of their responsibilities as members of a class and the school community.
- Enable the children to understand and accept the consequence of their actions.
- Reinforce positive behaviour and give children responsibility.
- Encourage children to take a pride in themselves, their uniform and their school.
- Recognise the effort and attainment of all pupils whilst also valuing their diversity both in academic and non-academic achievements.

Circle Time

This forms an essential element of our Positive Behaviour Policy and each class holds regular class meetings or Circle Times. These are times when the class come together for thought, discussion, fun and self-congratulation. Problems can be discussed openly and solved with the participation of the whole class. The school has adopted Jenny Mosely's 'Quality Circle Time' approach.

Be Values

The following values have been developed in consultation with the School Council, parents, governors, staff and form part of our school reward system:

Be a friend of Jesus
Be happy
Be kind
Be thankful
Be hardworking
Be well-behaved
Be respectful
Be honest
Be helpful
Be responsible

These Be Values can be applied throughout the school and will apply during break and lunch times. The positive aspects of the Be Values will be displayed in all classrooms and throughout the school.

The Be Values are incorporated into the Home School Agreement and at the start of each academic year the children sign up to and agree to follow the Be Values.

School Reward Systems

Praise and raising children's self-esteem is at the heart of the school policy.

Strategies to encourage good behaviour

The strategies to encourage good behaviour include to:

- Recognise and reward examples of good behaviour or good work.
- Recognise and reward effort to behave/work well.
- Display children's work in a prominent place.
- Give children classroom/school responsibilities.

Each class may have their own in-class reward system, but the following are whole-school strategies:

Golden Time

- 'Golden Time' is a 30 minute session of a special activity that the children have chosen e.g. art, board games, bingo, parachute games, singing, etc.
- The aim of 'Golden Time' is that children who always stick to the rules will be rewarded for their good behaviour.
- 'Golden Time' will take place once a week.
- Children who break any of the 'Be Values' make the choice of whether to continue their rule breaking or return to keeping the rules.
- If a child continues to break a rule, they will lose 5 minutes of their 'Golden Time'.
- If a situation arises where a child has lost all of their minutes, they may earn back up to half of their minutes by completing a set task, e.g. helping someone.
- It is important to negotiate with the children what special activity it is that they want to do. Classes may partner up on occasions and Teaching Assistants may be used to lead an activity.

House Points

- Children are awarded house points for effort in all areas.
- The children in the house achieving the most house points in one week to be awarded the house point trophy in the celebration assembly.
- The house with the most points at the end of the half-term will have an extra playtime.
- In Reception and Nursery children are awarded stickers on a chart/bumble bee. When they have 10 stickers they choose a special prize.
- In Early Years all children receive a sticker for good effort in all areas. Children place the sticker on a laminated bee and once they have collected 10 stickers they receive a prize from a class reward

box. Each child is then issued with the next bee and this continues throughout the year.

Headteacher's Award and Golden Stickers

- Each week teachers nominate a child for the Headteacher's Award which is presented in assembly on Friday with a certificate.
- Children demonstrating exceptional effort or behaviour for learning will be referred to the Headteacher and be awarded a sticker and entered into the Golden Book.

Green Cards

- Green cards are awarded to children for excellent work or behaviour in KS1 and KS2. This is recorded by the class teacher.

Star of the Week Badge

- Each week, a child from each class is awarded the star of the week badge for demonstrating that they are a good citizen.

Letters to parents

- Each half term, a letter recognising good work/behaviour, is posted to the parents of children who have been nominated by their class teacher. [Appendix A]

End of the school year

- At the end of the school year a prize giving assembly is held.

Sanctions

Whilst attempting to be positive wherever possible, there will inevitably be occasions where children may behave in a disruptive or anti-social manner.

Loss of 'Golden Time' Application of Sanctions linked to Golden Time:

1. Positive prompt (e.g. Well done to all those children who are...)
2. General reminder of the Be Values.
3. Individual warning (If choose to carry on breaking the rule you will...)
4. Move to the 'Bee hive', grey cloud or amber traffic light for thinking.
5. Observe desired behaviour - move back to the start or continue to break the rule and lose 5 minutes.
6. If 5 minutes is lost, move immediately back to the beginning for a fresh start.

Red Cards

A red card/reprimand is given to children who deliberately misbehave or cause a physical injury to another person.

If a child receives 1 red card they are sent to the Key Stage Leaders who record the incident in the Incident Book. The incident is discussed informally with parents at the earliest opportunity.

If a child receives 2 red cards/reprimands in a half term they are sent to the Headteacher.

If a child receives 3 red cards/reprimands a formal written invitation requesting parents to see the Headteacher is issued. [Appendix C]

If a child receives 4 red cards/reprimands in a half term they are put on report. [Appendix B]

At the beginning of each term, all red cards are wiped clean.

Serious offences

- Any form of racist behaviour/bullying will not be tolerated. This should be reported directly to the Headteacher. (See anti bullying policy)

- Where a child is displaying repeated anti-social behaviour they should be referred to the SENCO who in consultation with the class teacher will place the child on the appropriate stage of the SEN register and provide the child with an appropriate IBP/PSP (See SEN Policy).
- Liaison with outside agencies, if necessary.
- Withdrawal of privileges. Any children kept in during playtimes must be supervised.
- On occasion children who are not focused on their learning may be sent to work in a different classroom.

For severe breaches of discipline:

- Temporary fixed term exclusion for either lunchtimes or a stated number of days.
- Permanent exclusion.

(These may only be applied by the Headteacher after referral to the Governing Body).

Class Teachers will:

- Ensure children are aware of school and classroom rules and explain why they are necessary.
- Always be consistent in their approach to behaviour.
- Plan and organise both the classroom and lessons to keep pupils interested and thus minimise the opportunity for disruptive behaviour.
- Emphasise positive behaviour.
- Be alert to signs of bullying.
- Involve parents at the appropriate stage - always try to gain their support.
- Be strategically placed when children are leaving the premises and when they are moving from the playground to the classroom or other areas of the school.
- Use the agreed school system of record keeping and pupil profiles to identify potential learning and behavioural problems at an early stage.
- Be available, by appointment, to parents outside school hours.

Agreed by the Staff onSeptember 8th 2015.....

Agreed by the Governors on ...November 9th 2015 ...

Appendix A

Dear

I have been informed by your child's class teacher that
has worked really hard this half term. Please offer my congratulations to
..... I hope he/she continues to work very hard at school.

Dear

I have been informed by your child's class teacher that
has been really well behaved this half term. Please offer my
congratulations to I hope he/she continues with his/her
excellent behaviour.

Appendix B

Dear

You are aware that there is a disciplinary procedure within the school.
Your child.....has now received three red cards during
this half term.

Please make an appointment to see me so that we can work together to
resolve this problem.

Yours sincerely,

Headteacher

Dear

Your child has now received four red cards and
he/she is now going to be placed on report for a limited period of time.

Please make an appointment to see me so that this matter can be
discussed further.

Yours sincerely,

Headteacher